**2017 Title I Information**

**January Newsletter**

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**The attached Parent Information letters explain details you may request about your child’s teacher, paraprofessional, or substitute in addition to assessment and achievement information.**

**(2nd Notice to inform parents)**

***Parent Right to Know Letter***

Dear Parent/Guardian(s):

In compliance with the *No Child Left Behind Act of 2001*, you may request information regarding the professional qualifications of your child’s teachers(s) and paraprofessional(s) and information about state academic assessments.

The information regarding the professional qualifications include:

\_\_\_ Certification type

\_\_\_ Subject area coverage and grade level of coverage

\_\_\_ Degree(s) and defined major area of work

\_\_\_ Qualifications of paraprofessionals providing services to

students under the direction of a teacher

\_\_\_ Information about a teacher that is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.

The information regarding state academic assessments include:

\_\_\_ A copy of the state’s assessments; dates and description.

\_\_\_ *Individual Student State Assessment Report* to ensure specific information on the child’s level of achievement.

Federal law requires that schools receiving Title 1 funds hire highly qualified teachers. The School District of Leon County has always employed certificated personnel according to the Florida Department of Education requirements. Be assured that this will remain a priority in our school district.

***If you would like to request any of the above information, please contact the principal at your child’s school.***

**Parent Right to Know-21 Day letter**

**(2nd Notice to inform parents)**

Dear Parents,

As required by the *No Child Left Behind Act of 2001*, this letter serves to notify you that you **if** your child has been taught for four or more consecutive weeks by a teacher who has not met Florida’s certification requirements. One or more of the following steps were taken to ensure that your child received quality instruction:

Lessons were carefully planned and reviewed.

Highly-qualified teachers met daily with the substitute/teacher.

Classrooms were visited by a member of the administrative team.

**If you would like to request any of the above information, please contact the principal at your child’s school.**